

## Sara Jane Umali

---

**From:** Sara Jane Umali  
**Sent:** Friday, September 30, 2022 11:42 AM  
**To:** APDstaff@ucr.edu  
**Cc:** VPAP; AcademicPersonnel  
**Subject:** IMPORTANT UPDATE: 2022 Emergency Paid Sick Leave (EPSL) Extended to 12/31/2022  
**Attachments:** 2022-9-30 academic-personnel-guidance-regarding-covid-19-leaves.pdf; 12-31-22 EPSL Extension Notice and Request Form\_9-30-22 - Final.pdf

Hello everyone,

We received the following update from UCOP-APP this morning.

\*\*\*\*\*

Last night, Governor Newsom signed [AB 152](#), the COVID supplemental paid sick leave budget trailer bill. This bill extends the employee entitlement of COVID-19 supplemental paid sick leave to December 31, 2022. **UC is extending the time to use any remaining 2022 EPSL or 2021 EPSL entitlement from September 30, 2022 to December 31, 2022. There is no increase in allotment of EPSL.**

Attached and linked are the updated [Academic Personnel Guidance Regarding COVID-19 Leaves](#) (this will be updated by the end of the day today) and [2022 Emergency Paid Sick Leave Notice and Request form](#). Effective February 19, 2022 through December 31, 2022, the University is providing up to 80 hours of 2022 Emergency Paid Sick Leave (2022 EPSL) for full-time employees and the two-week equivalent for part-time employees. The University will permit employees to use 2022 EPSL retroactively to January 1, 2022. In addition, 2022 EPSL also provides eligible employees until December 31, 2022 to use any remaining hours from their 2021 EPSL entitlement.

The UCnet article is available [here](#).

\*\*\*\*\*

For reference, these are UCR's campus practice for academic EPSL.

1. In order to be as time-efficient as possible, Deans (or equivalent), will continue to have authority to approve EPSL ([link to original memo](#)). Any exceptional requests must be forwarded to APO for review and final decision.
2. To request for the leave, the [2022 EPSL Request Form](#) (last updated on September 30, 2022) must be completed by the academic appointee and submitted to the Dean for review and final decision.
3. It is the department's responsibility to track, to record the leave, and to update the payroll system.

Please share this information with your deans, department chairs, and faculty. For questions or more information, please send an email to [academicpersonnel@ucr.edu](mailto:academicpersonnel@ucr.edu).

Best regards,  
Sara

---

**SARA UMALI** | [UCR Academic Personnel Office](#)  
Director of Academic Personnel Data and Technology  
[sara.umali@ucr.edu](mailto:sara.umali@ucr.edu) | 951.827.5810 | 2148 Hinderaker Hall

*CONFIDENTIALITY NOTICE: This communication may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use, or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.*